

# **OLD COLONY YOUTH CHEERLEADING ASSOCIATION**

## **By-Laws**

### **Article 1      Name**

The name of this organization shall be known as the Old Colony Youth Cheerleading Association, a non-profit organization.

### **Article 2      Purpose**

The purpose of this organization shall be to promote friendship, harmony and spirit within the league. Guidelines for safety will be established. The exchange of ideas and information can only serve to improve our objectives.

### **Article 3      Code of Ethics**

The objective of this organization shall be to implant in our youth the ideals of good sportsmanship, honesty, loyalty and courage by providing supervised events.

- A. A town in good standing will represent and conduct themselves with courtesy, respect and consideration at all OCYCA functions. No town or representative will undermine or violate any rules set forth.
- B. A town not adhering to above will be handled as follows:
  - 1. 1<sup>st</sup> offense: Verbal reprimand (at time of offense or at next meeting)
  - 2. 2<sup>nd</sup> offense: Written reprimand (to town rep. and town league)
  - 3. 3<sup>rd</sup> offense: Suspension from all OCYCA functions

### **Article 4      Membership**

Membership shall consist of all towns within the Old Colony Youth Football League.

- A. Towns must be in good standing within the OCYCA (see code of ethics).
- B. Towns shall pay annual membership dues.

- C. Towns will abide by town rules, regulations or bylaws as well as OCYCA bylaws and rules and regulations that are separate from the bylaws.
- D. All members will strictly adhere to NFHS Spirit rules and follow AACCA safety rules.
- E. All representatives are required to be present, help organize and work any OCYCA sanctioned events. The board of directors may vote to exclude any representative or town.

## **Article 5      Dues and Registration**

Dues shall be set annually by the Executive Officers.

- A. Dues must be paid by the May meeting. Any dues not paid by the May meeting will be subject to the following additional fees. Towns not paid by the first scheduled OCL game will not be allowed to participate in games and/or competition.

After May meeting is an additional \$10

After June 1<sup>st</sup> is an additional \$20

After July 1<sup>st</sup> is an additional \$30

After the August meeting is an additional \$40.

- B. Towns must complete the league representative form to complete registration and to ensure voting rights.

## **Article 6      Meetings**

Meetings shall be once a month from February to December excluding June and July. The Board of Directors may vote to have meetings in June and July if deemed necessary.

- A. Each town shall appoint a maximum of 4 representatives to attend meetings (21 or older) and be the voice of their town. The first name listed on the form is the first contact person .
- B. Any town not represented by a representative will be fined \$50.00 for each meeting missed. Representatives may assign a parent or another coach to attend the meeting if none of the 4 reps are available to attend the meeting. But the non-registered rep. will not have voting rights and they will only be allowed to take notes.
- C. Roberts Rules of Order shall govern all matters of this association except where they are not consistent with those of OCYCA, which take precedent.
- D. Voting shall be by majority vote from one representative per town in good standing.

- E. The President shall have the authority to call special meetings in the interest of the OCYCA.

## **Article 7 Board of Directors**

The Board of Directors shall consist of all town representatives in the Old Colony League.

- A. The Board of Directors shall be responsible for the general policy, overall management, financial decisions and control of the association.
- B. There shall be four elected officers
  - 1. President
  - 2. Vice-President
  - 3. Treasurer
  - 4. Secretary
- C. The Executive board shall consist of the four elected officers.

## **Article 8 Officers and Duties**

The officers and executive committee shall perform duties as described herein:

- A. The term of an officer is May 1<sup>st</sup> thru April 30<sup>th</sup>.
- B. The president shall preside at all meetings, assuming full responsibility for the operation of the organization, appoint committees, see to it that the personnel are properly briefed on all phases of the rules, regulations and policies of the association.
- C. The vice-president shall act in the absence of the president, assist in all matters of the association and coordinate scholarships.
- D. The treasurer shall manage the association finances, shall pay all obligations, collect all dues, penalty fines, maintain books and present a written report at monthly meetings.
- E. The secretary shall record the minutes of meetings and forward them to the membership within two weeks of said meeting. Shall be responsible for notifying all members of changes in meetings and keep an updated list of the current members. Shall forward dues to the treasurer and carry out such duties and assignments as delegated by the president.
- F. In the event of a vacancy in any office, except that of the president, the president shall appoint, with the approval of the membership, a qualified member to fulfill the unexpired term effective at the next meeting.
- G. In the event of a vacancy in the office of president, the vice-president shall fulfill the unexpired term.

- H. All resignations of officers must be submitted in writing to the president.

## **Article 9        Nominations and Elections**

Any eligible candidate for office must be a representative in good standing for at least one year.

- A. The president shall call for nominations from the floor at the March meeting. The floor may recommend one or more name for each position.
- B. Secret ballot elections will be held for positions with two or more nominees for the position.
- C. Elections will be held at the April meeting by a pre-printed ballot vote.
- D. The nominee with the majority vote will win the election. If a tie results, the out going president shall cast the deciding vote.
- E. The newly elected term begins at the next scheduled meeting in May.

## **Article 10        Amendments**

Proposed changes to the bylaws must be presented in writing and all amendments must be approved by 75% of the towns present.

Any question or concern that may arise on bylaws, rules and regulations will be handled by past practice until such time as an amendment is done.